



Wednesday, May 3, 2023
Regular and 2023-2024 Budget Public Hearing Meeting

Administration Building
4567 Route 9 North
Howell, New Jersey 07731

7:00 PM

At 7:00 PM the Board will convene to Public Session and may convene to Executive Session when needed and will return to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975). Please note Board Meeting is recorded for future possible airing on the district and other media venues.

A. Call to Order

Subject **1. Notice of Meeting**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category A. Call to Order

Access Public

Type Procedural

The Regular Meeting and 2023-2023 Budget Public Hearing of the Howell Township Board of Education will be held at 7:00 PM on Wednesday, May 3, 2023, in the Main Meeting Room of the Administration Building, 4567 Route 9 North, Howell, New Jersey. At 7:00 PM the Board will convene to Executive Session and will reconvene to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975).

The meeting may be viewed through the district website.

Mr. Albert Miller, Board President
Mrs. Cristy Mangano, Board Vice President
Mrs. Alexandria Langenberger, Board Member
Dr. Stephen Levine, Board Member
Dr. Denise Lowe, Board Member
Mrs. MaryRose Malley, Board Member
Mr. Joseph Mauer, Board Member
Mrs. Jennifer Okerson, Board Member
Mr. Ira Thor, Board Member

Subject **2. District Goals**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category A. Call to Order

Access Public

Type Procedural

District Goals 22 -23

Learner Success:

Close typical and pandemic-related learning gaps through accelerated and small-group learning experiences, multi-tiered interventions, frequent progress monitoring, and adjusted learning plans based on monitoring outcomes.

District Culture & Climate:

Sustain a positive culture of learning while supporting the social and emotional needs of all members of our school community with an emphasis on equity and culturally proficient practices.

Community Interaction:

Invigorate community and district outreach and interaction through a broad spectrum of communication platforms.

Technology:

Transform educational settings through the use of technology to foster progressive learning environments.

Subject 3. Board Goals

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category A. Call to Order

Access Public

Type Procedural

Howell Township Board of Education Strategic Plan Aligned Goals

Governance

Ensure the use of data to monitor progress towards district mission, vision, and goals.

Learner Success

Improve academic, social, and emotional growth for all children, especially student populations disproportionately impacted by the pandemic and related causes.

Equity

Enact culturally proficient practices and ensure equity and access in an actively inclusive learning community.

Boardsmanship

Enhance governance through procedures that sustain trust between board members.

Finance

Preserve educational priorities through fiscally responsible governance and diligent budgeting.

Subject **4. Statement to the Public**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category A. Call to Order

Access Public

Type Procedural

The Howell Township Board of Education operates in a robust committee structure. Agenda items have been presented and evaluated in the committee format, or vetted administratively, prior to the Superintendent making the recommendation to the Board of Education. In the committee process and subsequently, the members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. Committee Chairs then make full reports to the Board prior to action being taken. In rare instances, matters are presented to the Board of Education for broader discussion at the same meeting where final action may be taken.

Subject **5. Roll Call**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category A. Call to Order

Access Public

Type Procedural

Subject **6. Salute to Flag**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category A. Call to Order

Access Public

Type Procedural

Subject **7. Statement of Mission and Vision Statement**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category A. Call to Order

Access Public

Type Procedural

Subject **8. Announcement by President**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category A. Call to Order

Access Public

Type Information, Procedural

Adequate notices of this meeting, as required by Chapter 231, PL 1975, were distributed by the Secretary on April 25, 2023.

Subject **9. Recognitions**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category A. Call to Order

Access Public

Type

1. Technology Student Association (TSA) State Finalist
2. Steam Tank Regional Finalist
3. Ardena School 5th Grade Basketball Champions

B. Executive Session

Subject **1. Enter into Executive Session**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category B. Executive Session

Access Public

Type Action

Recommended Action WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Howell Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and WHEREAS, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session at 7:00 PM to discuss matters that are permissible for discussion in Executive Session; and WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure. NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:

1. HIB
2. HIB Appeal

Subject **2. Items Discussed In Executive Session May Result In Board Action When The Board Reconvenes To Public Session**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category B. Executive Session

Access Public

Type Information

C. Minutes and Correspondence

Subject**1. Minutes**

| | |
|--------------------|--|
| Meeting | May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting |
| Category | C. Minutes and Correspondence |
| Access | Public |
| Type | Action, Minutes |
| Recommended Action | Approve the minutes of the April 19, 2023 Regular Board of Education Meeting and Executive Session minutes, as attached. |
| Minutes | View Minutes for Apr 19, 2023 - Regular Meeting |

Subject**2. Correspondence**

| | |
|----------|---|
| Meeting | May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting |
| Category | C. Minutes and Correspondence |
| Access | Public |
| Type | Information |

Correspondence received by the Board will be noted for the record and will be maintained on file in the office of the Board Secretary.

D. Comments

Subject**1. Board President's Comments**

| | |
|----------|---|
| Meeting | May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting |
| Category | D. Comments |
| Access | Public |
| Type | Information |

E. Reports

Subject**1. Superintendent's and Board Secretary's Reports**

| | |
|----------|---|
| Meeting | May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting |
| Category | E. Reports |
| Access | Public |
| Type | Reports |

Superintendent's Report

1. Suspensions
2. Lunch Balances
3. Updates

Subject **2. 2023- 2024 Budget Public Hearing**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category E. Reports

Access Public

Type Discussion

F. Comments from Public

Subject **1. Public Comment Statement**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category F. Comments from Public

Access Public

Type Information

The Board uses Public Comment as an opportunity to listen to Public Comments. It is not intended to be used to debate issues or to enter into a question and answer session as this formal procedure provides respect for members of the public who may wish to speak. In accordance with it's Bylaw, the Board will limit each speaker's comments to 3 minutes. The Board does not recognize proxies or the practice of sharing of time with another speaker. Each speaker needs to be recognized and called by the presiding officer. In accordance with Bylaw 0167, please sign in at one of locations this evening with your full name, home address and other information needed to allow the district to contact you to respond to your comments after this evening. The Presiding Officer or designee will use this list to call up residents that supplied their full name and address by their full name to speak during each Public Comment session. If you fail to submit your full name and / or address for the record, you will not be invited to the podium to address the board. Please remember all comments are to be directed to the Presiding Officer, and not individual Board Members or members of Administration. Once your three minutes have expired please step away from the podium so the next member of the Public can have a chance to speak as well. We understand certain matters such as the Executive Orders and mandates, can invoke strong emotional feelings on both sides of the order. The Board will maintain a level of decorum toward all speakers. Everyone is expected to maintain their own courtesy and civility toward the Board, Administration and more importantly, towards each other. Calling out, shouting down or disruption by any resident in the audience will not be answered or tolerated. Anyone that cannot live by that will be asked to leave the room (or the meeting). As reflected in our policy, each Public Comment portion of the meeting tonight is 45 minutes with the President being the official time keeper. Please note, some time during our second Public comment section, will be used for comments sent in via email. Since not all issues before the Board can be resolved immediately the Board will not be responding to issues raised during Public Comment, however, we may seek additional information so Mr. Isola or one of the other administrators can look into the matter. This allows for as many people as possible to speak during our meetings. We thank you in advance for your cooperation.

Subject **2. Public Comments**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category F. Comments from Public

Access Public

Type Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

G. Committee Updates and Liaison Reports

Subject **1. Updates and Reports**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category G. Committee Updates and Liaison Reports

Access Public

Type Discussion, Information

H. Unfinished Business

Subject **1. Unfinished Business**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category H. Unfinished Business

Access Public

Type Discussion

I. Discussion Items

Subject **1. Discussion Items May Result In Board Action**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category I. Discussion Items

Access Public

Type Discussion

1.

J. New Business - Consent Agenda

Subject **1. Approval of Consent Agenda**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category J. New Business - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Motion to approve consent agenda and addenda items. [Abstentions to items will be noted in the minutes.]

K. Enrollment

L. 0000 Bylaws-Consent Agenda

M. 2000 Programs - Consent Agenda

Subject **1. Participation in Howell Day**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category M. 2000 Programs - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the participation in Howell Day 2023.

Goals [Enhance community engagement, awareness and support.](#)

Subject **2. Student Registration National TSA Conference 2023**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category M. 2000 Programs - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the partial registration cost for 25 middle school students to compete at the 2023 National Technology Student Association Conference at a cost of \$1,575.00 (Funds budgeted in the 2022-2023 budget)

Goals [Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.](#)

N. 3000 Professional Staff - Consent Agenda

Subject **1. Resignation of Teacher**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Todd Bitsko, Substitute Limited Employment Social Studies Teacher at Middle School South, effective April 20, 2023.

Subject **2. Retirement of Teacher**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category N. 3000 Professional Staff - Consent Agenda

| | |
|--------------------|---|
| Access | Public |
| Type | Action (Consent) |
| Recommended Action | Accept, with regret, the retirement of Tina Yorke, Computer Teacher at Ardena School, effective July 1, 2023. |
| Subject | 3. Retirement of Teacher |
| Meeting | May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting |
| Category | N. 3000 Professional Staff - Consent Agenda |
| Access | Public |
| Type | Action (Consent) |
| Recommended Action | Accept, with regret, the retirement of Kim Kaminski, Guidance Counselor at Middle School South, effective July 1, 2023. |
| Subject | 4. Retirement of Teacher |
| Meeting | May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting |
| Category | N. 3000 Professional Staff - Consent Agenda |
| Access | Public |
| Type | Action (Consent) |
| Recommended Action | Accept, with regret, the retirement of Jane Cheung, Music Teacher at Newbury and Ramtown Schools, effective July 1, 2023. |
| Subject | 5. Retirement of Teacher |
| Meeting | May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting |
| Category | N. 3000 Professional Staff - Consent Agenda |
| Access | Public |
| Type | Action (Consent) |
| Recommended Action | Accept, with regret, the retirement of Jill Flanagan, Kindergarten Teacher at Greenville School, effective July 1, 2023. |
| Subject | 6. Resignation of Teacher |
| Meeting | May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting |
| Category | N. 3000 Professional Staff - Consent Agenda |
| Access | Public |
| Type | Action (Consent) |

Recommended Action Accept, with regret, the resignation of Ashley Lane, Special Education Teacher at Land O'Pines School, effective July 1, 2023.

Subject 7. Resignation of Teacher

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Jennifer Ciron, Special Education Teacher at Greenville School, effective July 1, 2023.

Subject 8. Resignation of Teacher

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Jill McGovern, Kindergarten Teacher at Taunton School, effective July 1, 2023.

Subject 9. Appointment of Substitute Limited Employment Contract

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Daniel D'Avanzo to the position of Vice Principal at Ramtown School, at Step 1 of the 10-Month Vice Principal Salary Guide \$101,970.00 prorated, effective May 4, 2023 through June 30, 2023 (Substitute Limited Employment Contract) (Rpl. M. Harvey- LOA).

Subject 10. Appointment of Substitute Limited Employment Contract

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Edward Eldridge to the position of Vice Principal at Newbury School, at Step 1 of the 10-Month Vice Principal Salary Guide \$101,970.00 prorated, effective May 15, 2023 through June 30, 2023 (Substitute Limited Employment Contract) (Rpl. J. Fiore- LOA).

Subject 11. Approval of Substitute Teacher(s) \$97 Per Day

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting
Category N. 3000 Professional Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2022-2023 school year at the rate of \$97 per day, as needed. *PENDING CRIMINAL HISTORY/CERTIFICATION

| | |
|-----------------|-----------------|
| Ava Metzger* | Bradley Shumer* |
| Emily Cincotta* | |

Subject 12. Approval of Summer Preschool Screeners

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting
Category N. 3000 Professional Staff - Consent Agenda
Access Public
Type Action, Action (Consent)
Recommended Action Approve the following individuals as Preschool Screeners for the Summer of 2023 at \$25.00 per hour for participants/\$200.00 day for case manager.

Goals [To attract, motivate, retain and invigorate talent teams to influence a community of learners.](#)

| | |
|-------------------|------------------|
| Tamara Coffey | Amber Williams |
| Kiersten Minckler | Nancy Kuhn |
| Jenna Rockwell | Kristina Gildner |
| Michele Martins | Nicole Hanrahan |
| Lee Dugar | Nicole McCreesh |
| Heather Matvienko | Kristina Segreti |

Subject 13. Approve Grades K-5 Learning Recovery Teachers-Summer Learning and Enrichment Programs Grant Funded

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting
Category N. 3000 Professional Staff - Consent Agenda
Access Public
Type Action (Consent)

Recommended Action Approve the following individuals as Grades K-5 Learning Recovery Teachers - Summer Learning and Enrichment Programs Grant Funded for the 2023 Extended School Year Program contingent upon student enrollment at a stipend of \$2,904.00 each (Summer Learning and Enrichment Programs Grant Funded).

Goals Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.
Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.

| Name | School |
|----------------|--------------------|
| Amber Williams | Greenville/Taunton |
| Erika England | Greenville |

Subject 14. Approval of Child Study Team Evaluations

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve the following child study team members to conduct child study team evaluations at the caseworker rate of \$300.00 per assessment, \$100.00 per IEP development for case manager, on an as needed basis (IDEA Basic/Preschool Grant Funded).

Goals To attract, motivate, retain and invigorate talent teams to influence a community of learners.

| School Psychologist | Social Worker | Learning Disabilities Teacher/Consultant | Speech/Language Specialists | Occupational Therapy |
|----------------------------|----------------------|---|------------------------------------|-----------------------------|
| Amanda Kaplan | Tamara Coffey | Nancy Kuhn | Caryn Levine | Jennifer Laub |
| Michele Martins | Lee Dugar | Jennifer Atkins | Courtney Rubino | Leonora Bradley |
| Jacqui Levine | Heather Matvienko | Melissa Rice | | Jennifer Pacchiano |
| Kristina Gildner | Nicole Hanrahan | Jenna Rockwell | | |
| | | Susan Liggett | | |

Subject 15. Approval of Teachers to Participate in IEP Meetings

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve the following teachers to participate in IEP meetings and assist child study team members in developing the IEPs (summer testing) at the rate of \$25.00 per hour on an as needed basis (IDEA Basic/Preschool Grant Funded)

Goals [To attract, motivate, retain and invigorate talent teams to influence a community of learners.](#)

| | |
|------------------|-------------------|
| Amber Williams | Melissa Rice |
| Nicole McCreesh | Danielle Moore |
| Kristina Segreti | Stefania Purpura |
| Jennifer Cory | Melissa Donohue |
| Christina Amato | Diane Vistein |
| Leanna Casale | Nicole Tardibuono |
| Courtney Bloomer | Jamie Kotsines |

Subject 16. Approval of School Nurse Summer Work

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Approve the following school nurses to evaluate sports physicals, not to exceed 40 hours, on an as needed basis, at the rate of \$25.00 per hour.

Goals [To attract, motivate, retain and invigorate talent teams to influence a community of learners.](#)
[To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)

| | |
|--------------|----------------|
| Dawn Mirabal | Jackie Lussier |
|--------------|----------------|

Subject 17. Approval of Tuition Reimbursement

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the reimbursement of 50% of the tuition cost for the attached graduate course(s) being taken during the 2022-2023 school year. The attached staff member(s) shall be reimbursed consistent with contract upon the successful completion of the course(s):

Goals [To attract, motivate, retain and invigorate talent teams to influence a community of learners.](#)

| | |
|--------------------|---|
| Subject | 18. Authorization of Workshop Mileage and Registration |
| Meeting | May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting |
| Category | N. 3000 Professional Staff - Consent Agenda |
| Access | Public |
| Type | Action (Consent) |
| Recommended Action | Authorize the registration and/or approval of applicable mileage for travel to the attached workshops in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines. |
| Goals | To attract, motivate, retain and invigorate talent teams to influence a community of learners. |

O. 4000 Support Staff - Consent Agenda

| | |
|--------------------|--|
| Subject | 1. Resignation of Paraprofessional |
| Meeting | May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting |
| Category | O. 4000 Support Staff - Consent Agenda |
| Access | Public |
| Type | Action (Consent) |
| Recommended Action | Accept, with regret, the resignation of Maureen Silvestri, Paraprofessional for Preschool at Land O'Pines School, effective May 4, 2023. |

| | |
|--------------------|---|
| Subject | 2. Appointment of Paraprofessional(s) |
| Meeting | May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting |
| Category | O. 4000 Support Staff - Consent Agenda |
| Access | Public |
| Type | Action (Consent) |
| Recommended Action | Appoint Jenna Scotto Di Frega to the position of Paraprofessional of Special Education at Griebling School, effective May 4, 2023 at Step 1, \$27,900, prorated. (New Section) *PENDING CRIMINAL HISTORY |

| | |
|----------------|---|
| Subject | 3. Approval of Substitute Paraprofessional(s) |
| Meeting | May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting |

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Paraprofessional(s) for the 2022-2023 school year at the rate of \$91.84 per day, as needed:*PENDING CRIMINAL HISTORY

| | |
|----------------|------------------|
| Jennifer Mele* | Lana Blaskovich* |
| Jessica Holtz* | |
| | |

Subject 4. Approval of Translator/Interpreter(s)

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following Translator/Interpreter(s) for the 2022-2023 school year at \$30 per hour, based on need and availability.

| | |
|---------------|-------------------|
| Dalila Malave | Marian Menkarious |
| | |
| | |

Subject 5. Approval of Substitute School Secretary(s)/Office Assistant(s)

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Secretary/Office Assistant/Media Assistant for the 2022-2023 school year at the rate of \$91.84 per day, as needed:*PENDING CRIMINAL HISTORY

| | |
|-----------------|----------------|
| Cathy D'Addario | Jennifer Mele* |
| | |
| | |

Subject 6. Approval of Transfer of Custodian

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the transfer of Nereyda Guerrero from Custodian at Newbury School to the position of School Office Assistant at Newbury School, effective September 1, 2023 at Step 3, \$22,650. (Rpl. C. D'Addario- Transfer)

Subject 7. Approval of Transfer to Night Head Custodian

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the transfer of Kelly Mormino from Custodian at Middle School North to the position of Night Head Custodian at Middle School North, effective May 1, 2023 at their current Step and Salary on the Custodial Salary Guide, with a stipend of \$1,400, prorated. (Replacing Charles Rakita, Sr. - Retirement)

Subject 8. Resignation of Hourly Custodian

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of John Jackowski, Hourly Buildings and Grounds Personnel, effective July 1, 2023.

Subject 9. Appointment of Custodian

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Emily Mott to the position of Full-Time Custodian at Middle School North, at Step 1, \$29,215, prorated. PENDING CRIMINAL HISTORY REVIEW

Subject 10. Appointment of School Bus Driver

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint John Gittens to the position of Bus Driver for the 2022-2023 school year on Step 1 of the Bus Driver Salary Guide at a rate of \$24.26 per hour, PENDING LICENSURE

P. 5000 Pupils - Consent Agenda

Subject 1. Affirm HIB Report

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category P. 5000 Pupils - Consent Agenda

Access Public

Type Action, Action (Consent)

Recommended Action Affirm the Superintendent's recommendation on Harassment, Intimidation and Bullying findings as reported at the April 19, 2023 Board Meeting.

Q. 6000 Finances - Consent Agenda

Subject 1. 2023-2024 Budget

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action

Recommended Action As recommended by the Finance Committee on April 25, 2023, adopt the Resolution for 2023-2024 school district budget for submission to the Department of Education as attached:

| | General Fund | Special Revenue | Debt Service | Total |
|-----------------------------|---------------------|------------------------|---------------------|---------------|
| 2023-2024 Total Expenditure | \$126,817,069 | \$8,282,502 | \$62,342 | \$135,161,913 |
| Less: Anticipated Revenues | \$42,486,097 | \$8,282,502 | \$0 | \$50,768,599 |
| Taxes to be Raised | \$84,330,972 | \$0 | \$62,342 | \$84,393,314 |

File Attachments
[2023-2024 Final Budget Resolutions.pdf \(208 KB\)](#)

Subject **2. Bills and Claims Submitted by Board Secretary**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the payment of all bills and claims as shown for the periods April 1, 2023 to April 15, 2023 have been certified by the Board Secretary and filed in the Board Office.

Pursuant to N.J.A.C. 6:20-2:13, I certify that as of September 14, 2022 no budgetary line item account has obligations and payments, (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Note: Each Board Member will recuse themselves from voting on any payment or portion of payment for reimbursement of expenses for routine, mandated or workshop related items.

Administrative File Attachments
[Bills and Claims 4-1-23 to 4-15-23.pdf \(318 KB\)](#)

Subject **3. Middle School North Fire Door**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Project Number H-2318811-1 for the replacement of Middle School North's D Wing Fire Door to Hogan Security Group, Pennington, NJ at a cost of \$7,928.11. (HCEC #34HUNCCP)

Goals [To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)

File Attachments
[Hogan Security Group - Proposal # H-2318811-1.pdf \(40 KB\)](#)

Subject **4. NJSBA School Security & Safety Conference 2023**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Authorize the registration of Board Members and Administration to attend the New Jersey School Boards Association School Security and Safety Conference 2023 at the Conference Center at Mercer County College, on Friday, June 9, 2023, 9:00a.m. - 3:00p.m., at a cost of \$99 per person, accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines. (Poll will be taken at meeting for attendance). Each board member will recuse themselves on voting on his/her attendance.

Subject 5. NJSBA Leadership Conference: Calming the Waters of Turbulent Seas

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Authorize the registration of Board Members and Administration to attend the New Jersey School Boards Association Leadership Conference: Calming the Waters of Turbulent Seas, at Resorts Casino Hotel in Atlantic City, on Wednesday, May 17, 2023, 10:00a.m. - 3:00p.m., at a cost of \$125 per person, accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines. (Poll will be taken at meeting for attendance). Each board member will recuse themselves on voting on his/her attendance.

Subject 6. NJSBA Annual School Public Relations Program 2023

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Authorize the registration of Board Members and Administration to attend the New Jersey School Boards Association Annual School Public Relations Program 2023, at NJSBA Headquarters, Trenton, on Friday, June 2, 2023, 9:00a.m. - 3:00p.m., at a cost of \$99 per person, accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines. (Poll will be taken at meeting for attendance). Each board member will recuse themselves on voting on his/her attendance.

Subject 7. Award Bid 1-23 Tires & Recapping

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action 1. Award Bid 1-23 to the lowest responsible bidder for Bus Recaps to Custom Bandag Inc as required for the 2023-2024 school year.
2. Award Bid 1-23 to the lowest responsible bidder for New Tires to Custom Bandag Inc as required for the 2023-2024 school year.
3. Award Bid 1-23 to the lowest responsible bidder for Vans/LT Truck & Auto LT225/75R16 Firestone Transforce HT3 to Custom Bandag Inc as required for the 2023-2024 school year

4. Award Bid 1-23 to the lowest responsible bidder for Vans/LT Truck & Auto LT225/75R16 Cooper Tires Discoverer HT3 to Custom Bandag Inc as required for the 2023-2024 school year
5. Award Bid 1-23 to the lowest responsible bidder for Vans/LT Truck & Auto LT245/75R16 Firestone Transforce HT3 to Custom Bandag Inc as required for the 2023-2024 school year
6. Award Bid 1-23 to the lowest responsible bidder for Vans/LT Truck & Auto LT245/75R16 Custom Bandag Inc as required for the 2023-2024 school year
7. Award Bid 1-23 to the lowest responsible bidder for Vans/LT Truck & Auto LT225/70R19.5 Cooper Tires Roadmaster Tires to Custom Bandag Inc as required for the 2023-2024 school year
8. Award Bid 1-23 to the lowest responsible bidder for Vans/LT Truck & Auto 235/65/16 C Bridgestone ECOPIA H/A to Custom Bandag Inc as required for the 2023-2024 school year
9. Award Bid 1-23 to the lowest responsible bidder for Vans/LT Truck & Auto LT245/75R17 Bridgestone Dueler Revo3 to Custom Bandag Inc as required for the 2023-2024 school year
10. Award Bid 1-23 to the lowest responsible bidder for Vans/LT Truck & Auto P225/70R15 Firestone Destination to Custom Bandag Inc as required for the 2023-2024 school year
11. Award Bid 1-23 to the lowest responsible bidder for Vans/LT Truck & Auto 255/55/R20XL Cooper Tires Discoverer to Custom Bandag Inc as required for the 2023-2024 school year
12. Award Bid 1-23 to the lowest responsible bidder for Vans/LT Truck & Auto 255/22/R20XL Firestone Destination LE3 to Custom Bandag Inc as required for the 2023-2024 school year
13. Award Bid 1-23 to the lowest responsible bidder for Vans/LT Truck & Auto 235/65/16 Cooper Discoverer HT3 to Custom Bandag Inc as required for the 2023-2024 school year

Goals [Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.](#)

File Attachments
[Summary of Bid 1-23.pdf \(132 KB\)](#)

Subject **8. Award Quote for District Uniforms**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Award Q #5-23 District Uniforms for the 2023-2024 school year by-line vendors, to Bob Uniform Shop, Inc., Middletown, NJ, and Smart Stitch LLC, Ewing, NJ, on a per item basis from July 1, 2023 through June 30, 2024 as the lowest qualified quotes received.

Goals [To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.](#)

R. 7000 Property - Consent Agenda
S. 8000 Operations - Consent Agenda

Subject **1. School Bus Emergency Evacuation Drill Reports**

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

| | |
|--------------------|---|
| Category | S. 8000 Operations - Consent Agenda |
| Access | Public |
| Type | Action (Consent) |
| Recommended Action | Accept School Bus Emergency Evacuation Drill Reports submitted by the Transportation Department. |
| Goals | To promote and sustain a safe, healthy and optimal operating environment for all members of the school community. |

File Attachments
[2022-23 Emergency Evacuation Drill Reports.pdf \(301 KB\)](#)

T. 9000 Community - Consent Agenda

| | |
|--------------------|---|
| Subject | 1. Child Abuse Prevention and Awareness Month |
| Meeting | May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting |
| Category | T. 9000 Community - Consent Agenda |
| Access | Public |
| Type | Action (Consent) |
| Recommended Action | Approve and adopt the resolution of support for Governor Murphy's Proclamation acknowledging April 2023 as Child Abuse Prevention and Awareness Month and designate every April annually as Child Abuse Prevention and Awareness Month for Howell Township as recommended by the Howell Township Student Board of Education and forward with cover letter to Governor Murphy, Senator Singer, Assemblyman Kean and Assemblyman Thomson. |

U. New Business: Non-Consent Agenda Items

| | |
|----------------|---|
| Subject | 1. New Business: Non-Consent Agenda Items |
| Meeting | May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting |
| Category | U. New Business: Non-Consent Agenda Items |
| Access | Public |
| Type | Discussion |

V. New Business: Addenda to the Agenda

W. Comments from the Public

| | |
|----------------|---|
| Subject | 1. Public Comments |
| Meeting | May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting |
| Category | W. Comments from the Public |
| Access | Public |

Type Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

Subject 2. May be submitted via email publiccommentboemtg@howell.k12.nj.us Please visit the district website <https://www.howell.k12.nj.us> for instructions and details prior to the meeting date.

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category W. Comments from the Public

Access Public

Type Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and email comments received may be read into the record, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

X. Closing Items

Subject 1. Adjournment

Meeting May 3, 2023 - Regular and 2023-2024 Budget Public Hearing Meeting

Category X. Closing Items

Access Public

Type Action

Recommended Motion to Adjourn
Action

RONALD SANASAC
Assistant Superintendent for
Business Administration/Board Secretary